

Unit 2: Introduction

4 Actors needed

Actors involved and their cooperation

Transcript:

In order to organise a European Mobility Project, there are at least four actors needed: a sending organisation which manages the whole project, a host organisation that receives project participants in their country,

the National Agency which is responsible for the delivery of the funding programme in the corresponding programme country, and of course the beneficiaries - the participants of a concrete programme abroad.

After approval of an application, the sending organisation first signs the Grant Agreement with the National Agency.

During the implementation phase it is the National Agency who will monitor the development of your project and to whom you will have to report. The next important actor group are the beneficiaries. In the case of under aged beneficiaries, also their parents will be involved.

After selecting suitable beneficiaries to take part in the mobility project, the sending partner will prepare them for their stay abroad,

will have to supervise and monitor the beneficiaries during the stay abroad and evaluate the mobility together with them after return.

After their stay abroad, the beneficiaries will also be involved in the process of recognition and validation of their acquired learning outcomes. Abroad, there is at least a host organisation but there can be also an intermediary organisation that finds appropriate host organisations or workplaces.

In this case the intermediary organisation will also be responsible for the overall management of the project on the hosting side.

Sending and host or intermediary organisation also sign a bilateral agreement, in case ECVET is applied, this is the Memorandum of Understanding.

Another important document in case that the mobility is organised according to ECVET principles is the Learning Agreement.

It summarises the expected learning outcomes. The beneficiary, the sending and host organisation have to agree on this based on the background of the beneficiary, the requirements according to the school curricula but also to realistic options in the host country.

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Other bilateral agreements between sending organisation and partner on the hosting side are:

Exchanging documents and data about the beneficiaries

Arranging the stay of the beneficiaries abroad

Agreeing on financial issues

Monitoring the mobility stay

Evaluating the stay

Issuing the Europass Mobility / certifying the mobility

Disseminating the mobility project

In addition, the organisation on the hosting side is responsible for some activities in direct contact with the beneficiaries and where applicable the accompanying person. Welcoming the beneficiaries, introducing them to the national circumstances and the program of stay, tutoring, coaching and monitoring the beneficiaries as well as assessing and evaluating their stay and performance.

How all these activities work in practice is described later on in the chapter about implementation.

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