

Unit 4: Project Implementation

1 At a glance

Project implementation at a glance

Transcript:

You received your accreditation – congratulations, what a great job! Now an exciting period starts because the real mobility adventures can begin. You claim the first grants and start planning.

Let's have a look what you need to prepare and carry out the mobility in the best way possible.

You need to deal with the Mobility Tool, an online management and reporting system, where you have to register every person travelling. You should re-assure all arrangements with your partner abroad and you have to close an agreement with the learners.

In addition to these formal requirements you work with the participants, you first need to see who is travelling, you need to prepare them for their stay, clarify wishes for the placement but also background information about the participant and possibilities abroad.

All this will be summarised in a learning agreement that shows expected learning outcomes. You also need to monitor the progress and at the end evaluate the lessons learnt and also the overall experience.

Also practical arrangements play a great role - you need to see that your participants reach their destination, book travel, arrange accommodation (maybe together with an intermediary or the host partner), take care about insurances...

Many things to have in mind. In this chapter we help you through all those different aspects of the mobility implementation. So let's continue with our journey through mobility management.

Funded by:

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